



DECCAN CEMENTS LIMITED

CIN: L26942TG1979PLC002500

Registered Office: 'Deccan Chambers', 6-3-666/B, Somajiguda, Hyderabad - 500 082

Tel: 040-23310168, Fax: 040-23318366

E-mail: secretarial@deccancements.com, Website: www.deccancements.com

POSTAL BALLOT FORM

Serial No. :

| | | |
|----|---|--|
| 1. | Name and Postal / Registered Address of the sole / first named Shareholder | |
| 2. | Name(s) of the Joint Shareholder(s) if any | |
| 3. | Registered Folio No. / DP ID No. / Client ID No.* (* Applicable to Shareholders holding Shares in Dematerialized Form) | |
| 4. | No of Shares held | |

I/We hereby exercise my/our vote(s) in respect of the **Special Resolutions** to be passed through Postal Ballot for the business stated in the Postal Ballot Notice dated 12 February 2021 of the company conveying my/our assent or dissent to the said Resolutions by placing the tick (✓) in the appropriate column below:

| SL No. | Description of Resolution | No. of Shares | I/We assent to the Resolution (FOR) | I/We dissent to the Resolution (AGAINST) |
|--------|---|---------------|-------------------------------------|--|
| 1. | Consent accorded under Section 180(1)(c) of the Companies Act, 2013 to the Board of Directors to borrow upto Rs.750 crores (Rupees Seven Hundred Fifty Crores Only) or the aggregate of paid-up share capital of the Company, free reserves (that is to say reserves not set apart for any specific purpose) and securities premium of the Company, whichever is higher. | | | |
| 2. | Consent accorded under Section 180(1)(a) of the Companies Act, 2013 to the Board of Directors to sell, lease or dispose of in any manner including but not limited to mortgaging, hypothecating, pledging or in any manner creating charge on all or any part of the present and future moveable and/or immovable assets and/or properties of the Company and/or the whole or any part of the undertaking(s) of the Company in favour of Bankers/Lenders to secure the amount borrowed by the Company from time to time for the due re-payment of the said borrowings by the Company provided that the aggregate indebtedness so secured by the Assets at any time do not exceed the aggregate of Rs.750 crores (Rupees Seven Hundred Fifty Crores Only) or the aggregate of paid-up share capital of the Company, free reserves (that is to say reserves not set apart for any specific purpose) and securities premium of the Company, whichever is higher, and amount of temporary loans obtained or to be obtained from the Company's bankers in the ordinary course of business. | | | |

Place :

Date :

Signature of the Shareholder
(must be as per specimen signature registered with the company)

Electronic Voting Particulars

| EVEN (E- Voting Event Number) | USER ID | PASSWORD/PIN |
|-------------------------------|---------|--------------|
| | | |

Note:

- For e-voting please refer the instructions in the Postal Ballot Notice.
- If you have forgotten your existing password, please click on "Forgot Password" on <https://evoting.kfintech.com> or contact Toll Free No. 1800 3454 001.

INSTRUCTIONS

General Instructions:

1. This Ballot Form is provided for the benefit of Members who do not have access to e-voting facility, to enable them to send their assent or dissent by post.
2. Members can opt for only one mode of voting i.e., either through e-voting or by Ballot. In case you are opting for vote by e-voting, then please do not vote by Ballot and vice versa. In case Members cast their votes both by e-voting and Ballot, the votes cast through e-voting shall prevail and the votes cast through ballot form shall be considered invalid.
3. Voting rights in the e-voting / Ballot cannot be exercised by a proxy. However, corporate and institutional shareholders shall be entitled to vote through their authorised representatives with proof of their authorization.
4. The Scrutinizer will collate the votes downloaded from the e-voting system and votes received through post in physical ballot form to declare the final results for each of the Resolutions forming part of the Postal Ballot Notice.
5. For detailed instructions on e-voting, please refer to the notes appended to the Postal Ballot Notice.

Process and manner for Members opting to vote by using the Postal Ballot Form:

6. Please complete and sign the Ballot Form (no other form or photocopy thereof is permitted) and send it to the Scrutinizer. For this purpose, a self-addressed Business Reply Envelope is enclosed. Postage charges will be paid by the Company. Ballot Forms deposited in person or sent by post or courier at the expense of the Member will also be accepted.
7. The Form should be signed by the Member as per the specimen signature registered with the Company / Depository Participants. In case of joint holding, the Form should be completed and signed by the first named Member and in his / her absence, by the next named joint holder. There will be one Form for every Folio / Client ID irrespective of the number of joint holders. A Power of Attorney (POA) holder may vote on behalf of a Member, mentioning the registration number of the POA and enclosing an attested copy of the POA.
8. Votes should be cast in case of each resolution, either in favour or against by putting the tick (✓) mark in the column provided in the Ballot Form for assent / dissent.
9. The voting rights of the shareholders shall be in proportion to their shares of the paid-up share capital of the company as on **19th February 2021** ("Cutoff Date") as per the Register of Members of the company and as informed to the company by the Depositories in case of Beneficial Owners.
10. Duly completed Ballot Forms should reach the Scrutinizer on or before **27th March 2021**. Ballot Forms received after that date will be strictly treated as if the reply from the Members has not been received.
11. A Member seeking duplicate Ballot Form can write to the Company's Registrars – Kfin Technologies Private Limited, Unit: Deccan Cements Limited, Selenium, Tower B, Plot No. 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad-500032 or to the e-mail ID: **evoting@kfintech.com**. However, the duly filled in and signed duplicate Ballot Form should reach the Scrutinizer not later than the date specified at Sr. No. 10 above.
12. Unsigned, incomplete, improperly or incorrectly tick marked Ballot Forms will be rejected. A Ballot Form will also be rejected if it is received torn, defaced or mutilated to an extent which makes it difficult for the Scrutinizer to identify either the Member or the number of votes or as to whether the votes are in favour or against.
13. The Scrutinizer's decision on the validity of a Ballot Form and other related matters will be final.
14. Members are requested not to send any other paper along with the Ballot Form in the enclosed self-addressed envelope as all such envelopes will be sent to the Scrutinizer and any other paper found in such envelope would be destroyed by him.
15. The vote of the Members will be considered as invalid on the following grounds:
 - a. If a form other than Postal Ballot Form issued by the Company is used.
 - b. If the Postal Ballot Form is not signed by or on behalf of the Member.
 - c. If the Members signature does not tally with the specimen signature with the Company.
 - d. If the Member has marked his/her/its vote both for `Assent' and also `Dissent' to the Resolution in such manner that the aggregate Equity Shares voted for `Assent' and `Dissent' exceeds the total number of shares held.
 - e. If the Member has made any amendment to the Resolution or imposed any condition while exercising his vote.
 - f. If the Postal Ballot Form is incomplete or incorrectly filled.
 - g. If the Postal Ballot Form is received torn or defaced or mutilated such that it is difficult for the Scrutinizer to identify either the member or the number of votes, or whether the votes are for `Assent' or `Dissent', or if the signature could not be verified, or any one or more of the above grounds.
 - h. If the voting rights of a Member are frozen by any competent authority.
 - i. The envelope containing the Postal Ballot Form is received after the last date as specified above.
 - j. The Postal Ballot Form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority.